

UConn Africana Studies Institute (ASI)
Collaborative to Advance Equity through Research on Women and Girls of Color
Undergraduate Research Funds Application

DEADLINE TO SUBMIT PROPOSALS IS NOVEMBER 20, 2020

To promote undergraduate research, the Institute will offer funding for projects that focus on advancing socioeconomic equity for women and girls of color.

Proposal Evaluation

Final evaluation of applications is conducted by members of a review panel external to the Africana Studies Institute. These criteria will be used in evaluating applications for funding:

- Significance of the contribution that the project will make to knowledge in the specific field of Africana Studies
- Quality and/or promise of the applicant's work to advancing equity through research on women and girls of color.
- Quality of the conception, definition, organization, and description of the project;
- Likelihood that the applicant will complete and disseminate project research.

Preparing a Proposal

Completed applications not adhering to these guidelines will not receive consideration:

- I. Application Cover Sheet: include name, project title, advisor, unit affiliation, year in school, and any other information to identify you as the applicant. 100-word limit.
- II. Narrative (Not to exceed 700 words in a standard 12 pt font with 1” margins). The narrative describes the substance of the project and its significance to advance undergraduate research. It should include the following elements:
 - a. *Research Contribution and Wider Significance*: Describe the basic ideas, problems, or questions the study will examine, and the contribution of the proposed project and why it is important.
 - b. *Work Plan*: Outline a proposed schedule or plan of work that the applicant will follow as they execute their project.
 - c. *Audience and Distribution*: For what audience are the results of the study intended (this could be for a class, an advisor, and/or advisory committee, an undergraduate journal, a local newspaper, etc.)? Will it be disseminated or used to support greater depth of research for future projects?
- III. Research Competences/Skills: What are the applicant's competence in the skills, techniques and/or languages needed for the study? What materials will be used? What access to archives, collections, or institutions with necessary resources?
- IV. Résumé: A short, 2-page resume in 12 pt. font that includes Applicant's education, major/minor, and future career goals; prior research projects (if any); any award or grant received, including source and dollar amount

- V. Budget: Include a 1 to 2-page itemized budget that includes all project expenses
- VI. Reference *Letters*: Request 1 to 2 letters (no more) of reference to be sent directly by the referee to the **Africana Studies Institute at Amanda.Cannada@uconn.edu** by November 20st *The professor who will supervise the project must submit 1 letter. A 2nd, additional letter can be submitted but is not required. The letter(s) should address applicant's preparedness to successfully execute the project as well as the project's significance. Applicants must send their full proposal to reference writer(s) well ahead of November 20 deadline. A suggested time frame is no less than 5 weeks in advance to allow the recommender time to craft a high-quality reference letter.

Application Checklist (Submit application materials as a single pdf doc by November 20, 2020:

- Application Cover Sheet (format guidelines follow below)
- Narrative (700-word maximum)
- 100 to 300-word statement of prior research and a short bibliography for the project
- Two-page résumé
- Itemized budget (1 to 2 pages maximum)
- A letter of reference from the student's project and/or academic advisor sent by the recommender directly to Amanda.cannada@uconn.edu by **11/20/2020**.

Coversheet Format

Africana Studies Institute Undergraduate Research Funds, 2021
Collaborative to Advance Equity Through Research on Women & Girls of Color

Applicant Name:

Address:

Telephone: (Preferred #1, including area code)

E-Mail:

Descriptive Project Title:

Summary of Project (maximum **100-word** summary):

Recommender Name and Title (letters sent directly from referee to Amanda.Cannada@uconn.edu)

Date application submitted: _____